

**STRUCTURAL WORK GROUP
of the
Northern Virginia Regional Partnership
Steering Committee
March 14, 2003**

Attendees

Phill Bradbury, Jessica Burmester, Ray Burmester, Roy Coffey, Tom Geib, Mike Gilmore, Cindy Kemp, Bob Lassiter, and Jim Thur

February 20, 2003 notes were accepted.

Collaborative Academic Agreements Survey

Upon review, it was recommended to:

- Add the types of academic relationships, although it was noted that the majority are most likely for internships
- Change the word "Overlap" in the title of the document to avoid any misunderstanding
- To pursue establishing another work group that can examine training opportunities that can be coordinated
- Include Survey, as modified, within the Regional Partnership Report.

MOAs

It was noted not to include this information in the Report, however, the suggestion was made that perhaps the Work Group, at the April session, could begin examining possible areas in which the CSBs might develop agreements for backup support.

Guidance on Regional Reinvestment Initiative Implementation Plans and Regional Partnership Planning Process

It was noted that the Northern Virginia Regional Partnership will not file a Reinvestment Report in April, but will file a Regional Partnership Report in August 2003.

Work Plan – Outline of Report

- The following timeline was discussed for preparing the Report:

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| March/April | Community Forums and Focus Groups |
| Mid-April/May | Drafting of Report |
| June/July | Possible Forums on Summary of Report |
| July | Steering Committee approval of Report needed |
| August 1 | Deadline of filing Report |

- In order to draft the Report within this timeline, it was determined that weekly meetings may be needed from mid April through May, and that the Mental Health Work Group role is both vital and substantial. To provide assistance in this process, it was recommended and agreed that the CSBs would jointly pursue hiring an outside person, contingent upon the approval of Mental Health Work Group Chair, Leslie Weisman. It

was suggested that candidates could include Joan Durman, Bill Claiborn, or Phyllis Coleman, depending on availability.

- In addition, on the draft Outline, Jim Thur indicated he would rework to remove some specifics/details within Item VI, C and reword Item VI, D to broaden analysis.

Forum Schedule

- Once finalized, the Forum and Consumer Focus Group schedules will be made available to the Steering Committee.
- It was agreed the Forums, which will be attended by the Steering Committee Chairs, should be informal, and that possibly feedback can be received by attendees as to whether they would wish to receive a summary of the Report.
- It was recommended that the Steering Committee address whether Summary Forums need to be held in June/July.

Upcoming Meetings

- Structural Work Group:

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| Friday, April 11 | { | Fairfax-Falls Church Community Services Board 12011 Government Center Parkway; Room 836A 9:00–11:00 a.m. |
| Friday, May 2 | | |
| Friday, June 13 | | |
| Friday, July 11 | | |

- Recommendations for Steering Committee:

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| Thursday, April 10 | NVMHI, 1:00-4:00 p.m. |
| Thursday, May 15 | Fairfax County Government Center; Rm 9-10; 8:30-11:30 a.m. |
| Thursday, June 19 | Fairfax County Government Center; Rm TBA; 8:30-11:30 a.m. |
| Thursday, July 17 | Fairfax County Government Center; Rm 9-10; 8:30-11:30 a.m. |

- Private Hospitals

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| Wednesday, March 26 | Fairfax County Government Center, Rm 232 10:00–11:30 a.m. |
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